

<b>Name of the Faculty : Dick Cipoletti</b>		
<b>Educational Qualifications ( Please do state the Institute also )</b>		
<b>Bachelors Degree BS, Journalism, West Virginia University</b>		
<b>Masters Degree Masters, Public Administration, West Virginia University</b>		
<b>Certification ( if any ) – PMC - Professional Management Consultant</b>		
<b>Work Experience / Highlights of Career</b>		
<b><u>Functional Area</u></b>	<b><u>Industry</u></b>	<b><u>No. of years of experience</u></b>
<b>HR/ Admin</b>	<b>Health Care</b>	<b>15</b>
<b>HR/ Admin</b>	<b>Hospitality</b>	<b>2</b>
<b>HR/ Admin</b>	<b>Clothing Mfg</b>	<b>2</b>
<b>HR/Training</b>	<b>Consulting</b>	<b>16</b>
<b>Any writings / Articles published</b>		
<b>Title</b>	<b>Name of the magazine</b>	
<b>Over 100 articles, features &amp; columns</b>	<ul style="list-style-type: none"> <li>- <b>Hungry Minds Web Site</b></li> <li>- <b>LV Biz Magazine</b></li> <li>- <b>PA Chamber of Commerce</b></li> <li>- <b>'Job Quest' PBS TV series</b></li> </ul>	
<b>Special accomplishments / Awards</b>		
<b>Host 'Job Quest' PBS TV series – 8 years</b>		
<b>Eastern PA Business Journal 'Spotlight' Award</b>		
<b>Greater Lehigh Valley Chamber 'Star' Award</b>		
<b>Training program done previously ( with the client's name )</b>		
<b>Training Program</b>	<b>No. of program done</b>	<b>Name of Some Key Clients</b>
<b>Managerial and leadership</b>	<b>Over 250</b>	<b>City of Philadelphia Daytimer Silgan Dorney</b>
<b>Sales</b>		
<b>Human Resource Management</b>	<b>Over 250</b>	<b>Merk, D&amp;B, Essroc, MRC US Army War College</b>

Customer Care	Over 250	Pesi Health, Dorney, D&B, Lehigh County
Language and Communication		
Quality		

Program areas of interest Human Resources, Leadership-----

Please rate each of the following course title areas as

(VC) Very comfortable with /could run a program on very short notice

(CD) Can do but with help and support/Would like to start but after at least 6 months

(ND) Would not like do it

		VC	CD	ND
	<b>Human Resource Curriculum</b>			
1	Certified Recruitment Analyst	X		
2	Master Recruitment Analyst	X		
3	Certified Facilitator and Trainer	X		
4	Master Learning and Development Facilitator	X		
5	Certified Organizational Developer			
6	Certified International Employment Law Specialist		X	
7	Certified Performance and Competence Developer		X	
8	Certified Benefits Manager			X
	<b>Leadership Curriculum</b>			
1	Strategic Leadership Program			X
2	Executive Leadership Program			X
3	Supervisory Leadership Program	X		
4	Integral Personal Leadership Program	X		
	<b>Quality Curriculum</b>			
1	Certified Informational Industry Customer Care Specialist			X
2	Certified Professional Consultant			X
3	Certified Six Sigma Green Belt			X
4	Certified ISO 9000 Process Manager			X